

# Scottsdale Festival of Greece - 2010 Volunteer Form

Planning is underway for this year's festival that will be held at the Scottsdale Civic Center in downtown Scottsdale. Participation is open to all parishioners' families and friends. We encourage you to contact people as this is a huge effort by many. Your help is relied upon heavily for the success of our festival, to prepare, work, and participate in the festival activities. The fellowship and resulting friendships are a wonderful extra benefit of working on this good cause. Volunteering your valuable time is greatly appreciated and Assumption Church will gladly provide you a letter confirming your community service. The volunteer coordinator for this year's festival is Georgia Valos.

Please complete this volunteer form and return it as soon as possible in one of the following ways:

- E-mail to Assumption Greek Orthodox Church at [office@assumptionaz.org](mailto:office@assumptionaz.org)
- Leave in Narthex before Liturgy or at AGOC Community Center during business hours
- Send to: AGOC, 8202 E. Cactus Road, Scottsdale, AZ 85260 ATTN: FESTIVAL
- Contact the festival Volunteer committee at 480-991-3009 with any questions.

**Festival Hours:**            **Friday, November 12**                            **11:00 a.m. to 10:00 p.m.**  
    **Saturday, November 13**                            **11:00 a.m. to 10:00 p.m.**  
    **Sunday, November 14**                                **12 noon to 7:00 p.m.**

**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Cell** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Approximate age:** 12 – 20 \_\_\_\_\_ age      21 – 50 \_\_\_\_\_ age      51 – 65 \_\_\_\_\_ age      65 < \_\_\_\_\_ age

**Do you have any physical limitations?** (e.g., lifting, need to sit, etc.) \_\_\_\_\_

**Do you have: a current Food Handlers Card? \_\_\_(Y/N) or a current DRAM certificate? \_\_\_(Y/N)**

Please rank your 3 preferred work areas using a scale of 1-3 with 1 being your first choice. See descriptions of each position on reverse page. Every attempt will be made to match your preferences with our needs and your availability.

*\* denotes on-going needs and pre-festival work*

- |   |   |  |
|---|---|--|
| _____ <b>Agora / Book Store</b>           | _____ <b>Food Runners</b> (lifting)     | _____ <b>* Raffle Donations / Sales</b>    |
| _____ <b>* Business Sponsorship Sales</b> | _____ <b>Food Servers</b>               | _____ <b>* Set Up/Tear Down</b> (lifting)  |
| _____ <b>Calamari / Saganaki Tent</b>     | _____ <b>* Greek Cultural Tent</b>      | _____ <b>Taverna /Beverage</b> (age21<)    |
| _____ <b>Cashiers / Registers</b>         | _____ <b>Kafenion &amp; Sweets Tent</b> | _____ <b>Tray Bussers / Washers</b>        |
| _____ <b>Entertainment</b>                | _____ <b>* Kids Olympic Zone</b>        | _____ <b>Vendor Booth Sales</b>            |
| _____ <b>* Event Marketing</b>            | _____ <b>Kitchen / Grill Cooks</b>      | _____ <b>* Volunteer Committee</b>         |
| _____ <b>First Aid Tent</b>               | _____ <b>Loukoumades Tent</b> (lifting) | _____ <b>Waste Mgmt.</b> (age16<, lifting) |
| _____ <b>* Food Prep / Pre-Baking</b>     | _____ <b>Orthodoxy Tent</b>             | _____ <b>Welcome Info.</b> (walking)       |

It is preferred that your shift(s) are **four** hours minimum. Complimentary tickets for a "Volunteer Raffle" are granted for each 4 consecutive worked hours during the festival. **4 pm to 8 pm are busy** times that require maximum support. You must report to the volunteer tent at least **10 minutes before a scheduled work shift**, please wear blue / white clothing and pick up a name tag. Final schedule information will be provided to you closer to the event date.

Thank you for your support and help!

Date	Day (Location)	Hours of Need	Start	End
Nov. 10	Wednesday (AGOC Community Center)	All Day Food Prep & Loading	am / pm	am / pm
Nov. 11	Thursday (Festival Grounds)	All Day Set Up	am / pm	am / pm
Nov. 12	Friday (Festival Grounds)	10 am – 11pm	am / pm	am / pm
Nov. 13	Saturday ( Festival Grounds)	10 am -11pm	am / pm	am / pm
Nov. 14	Sunday (Festival Grounds)	11am –8 pm	am / pm	am / pm
Nov. 14	Sunday (Festival Grounds /Community Center)	8 pm -12am Tear-down /Storage	pm	am
Nov. 15	Monday (AGOC Community Center)	All Day Washing & Cleaning	am / pm	am / pm

<b>Volunteer Area</b>	<b>Work Description</b>	<b>Requirements &amp; Comments</b>
Agora / Bookstore	Set up and sell the selection of merchandise. Interact with customers	
Business Sponsorship Sales	Leverage free meal tickets as incentives for financial sponsors or food donations and products. Deliver a targeted message and brochure. Daily foot traffic of 15,000 people. Vote #1 festival in 2007!	On Going Needs
Calamari Saganaki	Interact with customers to serve food. Cooking of frying and flaming food.	Food Handler Card*
Cashiers / Registers	Quick speed at counting & exchanging money. Personally responsible for register. Minimal conversation to move lines. Reports directly to accounting captain.	CRITICAL NEED!
Entertainment	Work to develop strategy to engage visitors and increase sales. Greek language +.	
Event Marketing	Promote efforts in internet, radio and with visual collateral to generate visitor traffic.	On Going Needs
First Aid Tent	Administer aid and document injuries. Assemble first aid kits.	
Food Prep / Pre-Baking	Assist kitchen before and during festival slicing and preparing food. Bake Spanakopita, Dolmades, Tyropita, and sweets.	On Going Needs Food Handler Card*
Food Runners	Route and carry large food items, trays and boxes to tents from trucks.	Food Handler Card*
Food Servers	Work in various tents serving food while standing.	Food Handler Card*
Greek Cultural Tent	Create Greek food demo's, language, lectures, videos, history and art lessons for visitors.	
Kafenion /Sweets Tent	Serve Greek pastries; make coffee, standing and interacting.	Food Handler Card*
Kids Olympic Zone	Kid's zone includes various activities. Positions require patience, tolerance, and ability to deal with children and noise. Enforce rules and lines; sell wrist bands and ice cream.	On Going Needs
Kitchen / Grill Cooks	Cook prepared food for all the food lines. Standing over hot grills, bring an apron.	Food Handler Card*
Loukoumades Tent	Fry and mix heavy batches of batter. Interact with customers.	Food Handler Card*
Orthodoxy Tent	Exchange in an Orthodox Christian experience with visitors.	
Raffle Donations Sales	Ability to obtain raffle items. Promote and sell raffle tickets.	
Set Up / Tear Down	Move chairs, tables, and items from palates by hand or with an ATV required.	CRITICAL NEED!
Taverna / Beverage	Sell, stock, soda, beer, wine and liquor. Lifting Ice and beverage cases from coolers. Break down cardboard boxes. Age 21+. Outgoing customer interface. Stand all shifts.	DRAM Training* for Serving & Liability
Tray Bussers / Washers	Return food trays; remove debris from the eating grounds and tables in food venue areas. Wash trays and kitchen items during and after the weekend festival.	Food Handler Card*
Vendor Booth Sales	Work arranging booth sales to vendors.	
Volunteer Committee	Engage community for time, talent, resources; By phone, e-mail and Sunday campaigns. Create work schedules & name tags. Check in / out volunteers at tent. Greek language +	On Going Needs
Waste Management	Gather and dispose bags of trash, refill bags and tie new bags. Only age 16+ with license to drive the golf cart and deposit waste from premises. Heavy lifting involved.	CRITICAL NEED!
Welcome Information	Greeting skills. Must walk grounds handing out information to acquaint people to venue.	

\* Volunteer food handler's card required for any person who handles, prepares, serves, sells or gives away food for human consumption including those whose duties are restricted to bussing or washing dishes. Cards are free for volunteers; food handler's card must be renewed if lost. Volunteers receive free cards which are good for 3 years; issuance requires successful passing of a short-- but simple-- test. Visit the Maricopa County Website at <http://www.maricopa.gov/EnvSvc/EnvHealth/SpecProg/FoodWorker/StudyGuides.aspx> for information on obtaining your card FOOD HANDLERS CARD or for the free 8 hr DRAM SHOP TRAINING for liquor serving and liquor liability work in the Taverna / Beverage Tent.

**Assumption Greek Orthodox Church**  
**8202 E. Cactus Rd. Scottsdale AZ 85260**  
**480-991-3009**  
[www.assumptionaz.org](http://www.assumptionaz.org) or [www.azgreekfest.com](http://www.azgreekfest.com)